

MEMORANDUM

Date: March 12, 2020
To: MSAG Residents and Staff
From: Maureen Beith, CEO
Re: COVID-19 Coronavirus

As of today, we are initiating additional safeguards to maintain the health of the MSAG community. Previously this week, we started a check-in procedure at the reception desk for any visitors coming into Magnolia Grove, asking about symptoms and travel history. This same procedure is in place at the Villas and the Lodge, to the extent possible. As you know, this is much more challenging in the Independent Living areas because of the number of entrances and nature of our campus. I am asking you to observe, for now, a strict approach to your visitors. **We ask that you limit outside visitors from entering our campus to those that are absolutely necessary.**

In addition, we are canceling all administrative/ organizational meetings that require people to come from outside the Gardens. We ask that residents do the same, and postpone any events or meetings that bring people in from the broader community. Internally, discretion is called for as related to ongoing committee meetings, gatherings, etc. If these are not necessary, please defer them for now.

We are asking you to curtail your travel, especially by air. If you are planning to travel, please notify us (receptionist, administrative staff, clinic staff) of the location, length of stay, etc. Depending on the details, you will be asked to self-quarantine for 14 days upon your return. In addition to the areas of the world that are under travel advisory (China, Italy, South Korea, Iran), domestic locations are of heightened concern: Seattle area, New York, Santa Clara County in CA.

We had an unannounced visit from the Los Angeles County Department of Public Health yesterday, as they are visiting all licensed facilities to assess their COVID-19 readiness. They check for infection control procedures, plan for quarantine, adequate equipment and supplies, and staff education. We were found to be in compliance with best practices, and no further suggestions were offered.

We are in the process this morning of making plans for how we will address communal dining. A follow-up communication will be sent when that is determined.

Please continue to be diligent in the following:

- Frequent and thorough hand washing/sanitizing
- Remain isolated if you have any upper respiratory symptoms (sore throat, coughing, shortness of breath)
- Keep a physical distance between yourself and others
- Remain home as much as possible

Together as a community, we will work together to protect ourselves from this unprecedented challenge.

